BISHOP GROSSETESTE UNIVERSITY

AUDIT COMMITTEE
TUESDAY 8 MARCH 2016

Pre-Meeting [excluding BGU staff]
2:00 pm, CSH7

(University Council Audit Committee members are to have a short private meeting with internal and external auditors prior to the main Audit Committee to discuss any issues members' would like to raise with the auditors)

Full Meeting
[BGU staff to join the meeting at this point]
2:15pm, CSH7

A G E N D A

1.	**Apologies**	**Chair**
2.	**Declarations of interest**	**Chair**
3.	**Minutes of the last meeting held on 3 November 2015** *(attached)*	**Chair**
4.	**From the part of Audit Committee, to give first approval to the Minutes of the joint FE&GP and Audit Committee meeting held on 3 November 2015** *(attached)*	**Chair**
5.	**Matters arising**	**Chair**

(i) Action points *(attached)*

(ii) Any other matters

    a. To note the Audit Committee Annual Report *(attached)*   **R&S**
    b. To receive and approve a revised Safeguarding Policy *(attached)*

6.	**To approve the Annual TRAC (Transparent Approach to Costing) Return** *(attached)*	**HoF**

7.	To discuss HEFCE Assurance Review *(verbal)*	R&S
8.	To consider and discuss the Risk Register *(attached)*	P&PM
9.	To note and consider Internal audit reports	Uniac/ R&S

    (i)   Internal audit progress report and midyear reflection against audit plan *(attached)*

    (ii)   Review of Re-Enrolment and Enrolment *(attached)*

    (iii)   Review of Tuition Fee Billing *(attached)*

    (v)   Review of Compliance with Consumer Protection Law *(attached)*

    (vi)   Follow-up review of Cyber Security *(attached)*

    (vii)   MKI Audit Tracker Report *(attached)*

    (viii)   Briefing note : UUK Research Concordat (attached)

    (xi)   Briefing note : HE Governance Update (attached)

10.	To note and consider Student Contention Reports	R&S

    (i)   BGU Student Contention Overview 2014-15 *(attached)*

    (ii)   Academic Appeals 2014-15 *(attached)*

    (iii)   Admissions Complaints 2014-15 *(attached)*

11.	To receive an update and presentation on the IT Department Structure and review of Cyber Security *(copy of slides attached)*	DoIT
12.	Future arrangements for Quality Assurance *(verbal)*	DVC
13.	Any other business	Chair

    (i)   Invitation to Uniac Forum *(attached)*   R&S

14.	To receive and consider agenda suggestions for the next meeting	Chair

15.   **To recommend key items for the University Council**   **Chair**

16.   **Date of next meeting**   **Chair**

Please note that the next meeting of the Audit Committee will take place on Thursday 16 June 2016 at 2.00pm.