



**UNIVERSITY COUNCIL  
AUDIT COMMITTEE  
TUESDAY 11 NOVEMBER 2014  
2:00 PM IN ROOM 102, SKINNER BUILDING**

**A G E N D A**

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|---|--------------|
| <b>1. Welcome</b>   | <b>Chair</b> |
| <b>2. Apologies</b>   | <b>Clerk</b> |
| <b>3. Declarations of interest</b>  | <b>Chair</b> |
| <b>4. Minutes of the last meeting held on 30 September 2014 (<i>attached</i>)</b>         | <b>Chair</b> |
| <b>5. Matters arising</b>   | <b>Chair</b> |
| (i) Action points ( <i>attached</i> )   |              |
| (ii) Any other matters  |              |
| Members need to raise any matters arising that are not dealt with later on in the agenda. |              |
| <b>6. Risk Register (<i>attached</i>)</b>   | <b>VC</b>    |
| <b>7. Internal audit</b>  |              |
| (i) Audit programme – updated and agreed ( <i>attached</i> )                              | <b>Uniac</b> |
| (ii) Audit progress summary ( <i>attached</i> )   | <b>Uniac</b> |



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|-------|---|-------|
| (iii) | Summary of deferred work ( <i>attached</i> )  | Uniac |
| (iv)  | MKI audit tracker system ( <i>to follow</i> ) | Clerk |

**8. External audit**

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|------|---|--------|
| (i)  | From the accounts ( <i>attached</i> ):  | DoR    |
|      | <ul style="list-style-type: none"><li>• Cover</li><li>• Governors and contents</li><li>• Accounts</li></ul> |        |
| (ii) | Management letter/report ( <i>attached</i> )  | Mazars |

<b>9. Students' Union accounts</b>	<i>(attached)</i>	SU Manager
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<b>10. BG (Lincoln) Ltd. accounts</b>	<i>(attached)</i>	DoR
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<b>11. Student data</b>	<i>(verbal update)</i>	DoR
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<b>12. Policies</b>		DoR
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|------|--------------------------------------|--|
| (i)  | Money Laundering ( <i>attached</i> ) |  |
| (ii) | Fraud ( <i>attached</i> )            |  |

<b>13. Audit Committee</b>		Clerk/DoR
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|------|---|--|
| (i)  | Annual assurance return ( <i>attached</i> ) |  |
| (ii) | Draft Annual Report ( <i>attached</i> )     |  |

<b>14. Agenda suggestions</b>		Chair
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**BISHOP  
GROSSETESTE  
UNIVERSITY**

**AUDIT (14/15) 2nd**

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|------------|---|--------------|
| <b>15.</b> | <b>Any other business</b>                   | <b>Chair</b> |
| <b>16.</b> | <b>Key items for the University Council</b> | <b>Chair</b> |
| <b>17.</b> | <b>Date of next meeting</b>                 | <b>Chair</b> |

Please note that the next meeting of the Audit Committee will take place on Thursday 5 March 2014 at 2:00 pm.