



GOVERNING BODY
AUDIT COMMITTEE
WEDNESDAY 7th NOVEMBER 2012
9:30AM IN ROOM 103, SKINNER BUILDING

A G E N D A

1. **Welcome from the Chair** Chair

2. **Apologies** Chair

The Clerk will advise of any apologies for absence received.

3. **Minutes of the last meeting held on 27TH September 2012** Chair

Members need to approve the minutes as a correct record and authorise the Chair to sign them (*attached*).

4. **Matters arising** Chair

Members need to raise any matters arising that are not dealt with later on the agenda.

5. **Student Union Accounts (*attached*)** SU
Development
Manager

6. **BG (Lincoln) Ltd Accounts (*attached*)** DOR

7. **Risk Register (*attached*)** Deputy
Principal

8. **Internal audit** Head of
Internal
Audit
- (i Internal Audit Timetable (*attached*)
)
(i Draft Internal Auditor's Annual Report
i) (*attached*)
- (i Reports
ii
)
- Students' Union post audit review report
(*to be tabled*)
9. **External audit** DoR
- (i From the accounts (*attached*):
)
- Cover
 - Governors and Contents
 - Accounts
- (i Management letter/report (*attached*)
i)
(i Annual reappointment
ii
)
- External auditor should leave the meeting for
this item
10. **Audit Committee** Principal
- (i Annual Assurance Return (*attached*)
)
(i Draft annual report (*attached*)
)
11. **Conflict of interest** (*attached*) Principal
12. **Agenda suggestions**
13. **Key items for the Governing Body**
14. **Any other business**
15. **Date of next meeting**

AUDIT (12/13) 2nd

Please note that the next meeting of the Audit Committee will take place on Friday 9th November at 2:00 pm.