



GOVERNING BODY
AUDIT COMMITTEE
WEDNESDAY 7th NOVEMBER 2012
9:30AM IN ROOM 103, SKINNER BUILDING

A G E N D A

1. **Welcome from the Chair** Chair
2. **Apologies** Chair

The Clerk will advise of any apologies for absence received.
3. **Minutes of the last meeting held on 27TH September 2012** Chair

Members need to approve the minutes as a correct record and authorise the Chair to sign them (*attached*).
4. **Matters arising** Chair

Members need to raise any matters arising that are not dealt with later on the agenda.
5. **Student Union Accounts (*attached*)** SU Development Manager
6. **BG (Lincoln) Ltd Accounts (*attached*)** DOR
7. **Risk Register (*attached*)** Deputy Principal

8. Internal audit

Head of
Internal
Audit

- (i Internal Audit Timetable (*attached*)
)
- (i Draft Internal Auditor's Annual Report
i) (*attached*)
- (i Reports
ii
)
 - Students' Union post audit review report
(*to be tabled*)

9. External audit

DoR

- (i From the accounts (*attached*):
)
 - Cover
 - Governors and Contents
 - Accounts
- (i Management letter/report (*attached*)
i)
- (i Annual reappointment
ii
)
 - External auditor should leave the meeting for
this item

10. Audit Committee

Principal

- (i Annual Assurance Return (*attached*)
)
- (i Draft annual report (*attached*)
)

11. Conflict of interest (*attached*)

Principal

12. Agenda suggestions

13. Key items for the Governing Body

14. Any other business

15. Date of next meeting

AUDIT (12/13) 2nd

Please note that the next meeting of the Audit Committee will take place on Friday 9th November at 2:00 pm.