



Document Administration

<b>Document Title:</b>	Snow and Ice Clearing Policy
<b>Document Category:</b>	Policy
<b>Version Number:</b>	1
<b>Status:</b>	Approved
<b>Reason for development:</b>	To ensure staff, students and visitors are aware of what areas of the campus will be treated in the event of adverse weather.
<b>Scope:</b>	This policy is to be implemented by University staff responsible for the clearing of designated pathways to keep them clear of snow and ice as far as is reasonably practicable.
<b>Author / developer:</b>	Head of Estates
<b>Owner</b>	Senior Porter
<b>Assessment:</b> (where relevant)	<input type="checkbox"/> Equality Assessment <input type="checkbox"/> Information Governance <input type="checkbox"/> Legal <input type="checkbox"/> Academic Governance
<b>Consultation:</b> (where relevant)	<input type="checkbox"/> Staff Trade Unions via HR <input type="checkbox"/> Bishop Grosseteste University Students' Union <input type="checkbox"/> Any relevant external statutory bodies
<b>Authorised by (Board):</b>	Health and Safety Committee
<b>Date Authorised:</b>	Unknown
<b>Effective from:</b>	Ongoing policy updated for website.
<b>Review due:</b>	Reviewed periodically as the campus changes
<b>Document location:</b>	University website
<b>Document dissemination / communications plan</b>	This document will be disseminated to all staff within the University responsible for snow and ice clearing and be publicly available on the website.
<b>Document control:</b>	All printed versions of this document are classified as uncontrolled. A controlled version is available from the Staff Portal.

## **BISHOP GROSSETESTE UNIVERSITY**

In the event of Ice or Snow across the campus the following policy should be followed by Porters/Maintenance/Gardening staff:

The priority areas that should be kept clear of snow and ice at all times are marked on the attached Campus plan.

There are 8 main runs which are all pathways to buildings that we could expect Staff/Students/Visitors to use, particular attention should be given to these areas in the early morning and also late afternoon and early evening, anything in between these times will be advised by the Head of Estates and will be dependent on weather conditions.

In the event of significant snow falls again this priority should concentrate on these areas above, once these areas are clear then further clearing can take place on paths leading to other buildings, in conjunction with this salt and grit can be spread onto the car park areas, if the snow is of a depth that would make this ineffective then the car park should be closed to all traffic until this can be cleared by mechanical means.



# SNOW CLEARING/GRITTING PRIORITY



